



ADULT: Petition for Change of Name, Recognition of Change of Gender and Issuance of New Birth Certificate

The information and instructions in this packet apply to any person **18 or older** seeking to change their name, obtain a court order recognizing a change of gender and for issuance of a new birth certificate.

***A separate information and instructions packet is available for minors seeking to change their name and obtain a court order recognizing a change of gender and issuance of a new birth certificate.*

REQUIRED FORMS:

- **NC-200** – Petition for Change of Name, Recognition of Change of Gender, and Issuance of New Birth Certificate
- **NC-110** - Attachment to Petition
- **NC-125/NC225** - Order to Show Cause for Change of Name to Conform to Gender
- **NC-230** - Decree Changing Name and Order Recognizing Change of Gender and for Issuance of New Birth Certificate

FILING FEE:

A Petition for a decree of change of name or gender is \$435.00, unless you qualify for a fee waiver. The filing fee amounts can be found at: <http://saccourt.ca.gov/indexes/fees-forms.aspx>

COPIES: One (1) original and two (2) copies of all documents are required at the time of filing. The court cannot make copies for you at the filing window. A public copy machine is available in the filing lobby. Copies cost 0.25 cents per page.

WHERE TO FILE: Present your completed forms to:

Civil Law & Motion Filing Counter
813 6th Street, Rm. 212
Sacramento, CA 95814

Name Change Window Hours:
Tuesday – Friday
8:30 a.m. – 12:00 p.m.

FILINGS BY MAIL: Civil Filings may be mailed to the Sacramento Superior Court, 720 9th Street, Rm. 102, Sacramento, CA 95814

| | |
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| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): | |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME: | |
| PETITION OF (name): | |
| PETITION FOR CHANGE OF NAME, RECOGNITION OF CHANGE OF GENDER, AND ISSUANCE OF NEW BIRTH CERTIFICATE | CASE NUMBER: |

Before you complete this petition, you should read the *Instructions for Filing* on the next page. You must answer all questions and check all boxes that apply to you on this petition. You must file this petition in the superior court of the county where the person whose name is to be changed resides.

1. Petitioner (*present name*): _____ is 18 years old or older and a resident of this county.

2. Petitioner requests that the court decree that petitioner's name is changed, in order to conform to petitioner's gender identity, to (*proposed name*): _____

3. Petitioner requests a decree recognizing that the petitioner's gender is changed to:
 - a. female.
 - b. male.
 - c. nonbinary.

4. Petitioner requests that the court order that a new birth certificate be issued reflecting the gender and name changes sought by this petition.

5. Petitioner requests that the court issue an order directing any interested persons to file written objections to show cause why the petition for change of name should not be granted.

6. Petitioner provides the following information in support of this petition:
 - a. The declaration below.

 - b-f. The information contained in the attachment (*attach a completed copy of the attachment* Name and Information About the Person Whose Name Is to Be Changed (*form NC-110*)).

DECLARATION

I (*present name*): _____ declare under penalty of perjury under the laws of the state of California that the request for a change in gender to (*check one*) female male nonbinary is to conform my legal gender to my gender identity and is not for any fraudulent purpose.

Date: _____

(TYPE OR PRINT NAME OF PETITIONER)

(SIGNATURE OF PETITIONER)

(Instructions on next page)

INSTRUCTIONS FOR FILING A PETITION FOR CHANGE OF NAME AND GENDER

1. Where to File

The petition for change of name and gender must be filed in the superior court in the county where the petitioner is a resident.

2. Whose Name May Be Changed

The petition may be used to change your name and to obtain a court order recognizing a change of gender and for issuance of a new birth certificate, if you are 18 or older. (Minors must use form NC-500.) If you were born in California, you may file the order with the State Registrar and obtain a new birth certificate.

3. What Forms Are Required

You need an original and two copies of each of the following documents:

- a. *Petition for Change of Name, Recognition of Change of Gender, and Issuance of New Birth Certificate* (form NC-200)
- b. *Name and Information About the Person Whose Name Is to Be Changed (Attachment to Petition)* (form NC-110)
- c. *Order to Show Cause for Change of Name to Conform to Gender Identity* (form NC-125/NC-225)
- d. *Decree Changing Name and Order Recognizing Change of Gender Identity and for Issuance of New Birth Certificate* (form NC-230)
- e. *Civil Case Cover Sheet* (form CM-010)

4. Filing and Filing Fee

Prepare an original *Civil Case Cover Sheet* (form CM-010). File the original petition and *Civil Case Cover Sheet* with the clerk of the court and obtain two filed-endorsed copies of the petition. A filing fee will be charged unless you qualify for a fee waiver. (If you want to apply for a fee waiver, see *Request to Waive Court Fees* (form FW-001) and *Information Sheet on Waiver of Superior Court Fees and Costs* (form FW-001–INFO).)

5. Filing the Order to Show Cause

Ask the court clerk to obtain a judge's signature on the *Order to Show Cause*, then file the original order in the clerk's office and obtain filed-endorsed copies of the order.

6. Domestic Violence Confidentiality Program

In cases where the petitioner is a participant in the state address confidentiality program (Safe at Home), the petition, the order to show cause, and the decree should, instead of giving the proposed name, indicate that the name is confidential and on file with the Secretary of State. See *Information Sheet for Name Change Proceedings Under Address Confidentiality Program (Safe at Home)* (form NC-400-INFO).

7. Court Hearing

If no objections are filed, the court will grant the petition without a hearing. A hearing date will be set if timely objections have been filed. If there is a hearing, you will be sent a notice by the court. You may also check with the court after the deadline to see if a hearing date has been set. Bring copies of all documents to the hearing. If the judge grants the name and gender change petition, the judge will sign the original decree.

8. Birth Certificate

If you were born in California, to obtain a new birth certificate reflecting the change of gender, file a certified copy of the order within 30 days with the Secretary of State and the State Registrar and pay the applicable fees. You may write or contact the State Registrar at:

California Department of Public Health
Vital Records – MS 5103
P.O. Box 997410
Sacramento, CA 95899-7410
Phone: 916-445-2684
Website: www.cdph.ca.gov

Local courts may supplement these instructions. Check with the court to determine whether supplemental information is available. For instance, the court may provide you with additional written information identifying the department that handles name and gender change petitions, and the times when petitions are heard.

| | |
|---|--------------|
| PETITION OF <i>(Name of petitioner or petitioners):</i> | CASE NUMBER: |
| FOR CHANGE OF NAME | |

**NAME AND INFORMATION ABOUT THE PERSON
WHOSE NAME IS TO BE CHANGED**

Attachment of

Attachment to Petition (form NC-100, form NC-200, or form NC-500)

(You must use a separate attachment for each person whose name is to be changed. If petitioner is a guardian of a minor, a supplemental attachment, Declaration of Guardian (form NC-110G), must also be completed and attached for each minor whose name is to be changed.)

7. (Continued) Petitioner applies for a decree to change the name of the following person:

- b. Self Other
- (1) Present name *(specify)*:
 - (2) Proposed name *(specify)*:
 - (3) Born on *(date of birth)*:
and presently under 18 years of age over 18 years of age
 - (4) Born at *(place of birth)*:
 - (5) Sex *(as stated on original birth certificate)*: Male Female
 - (6) Current residence address *(street, city, county, and zip code)*:

c. Reason for name change *(explain)*:

d. Relationship of the petitioner to the person whose name will be changed:

- (1) self
- (2) parent
- (3) guardian
- (4) near relative *(indicate relationship)*:
- (5) Other *(specify)*:

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

- (1) Parent *(name)*: _____ *(address)*: _____
- (2) Parent *(name)*: _____ *(address)*: _____
- (3) *(Only if neither parent is living)* Near relatives *(names, relationships, and addresses)*:

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

| DECLARATION | |
|---|---|
| <p>I declare under penalty of perjury under the laws of the State of California that <i>(check one)</i> <input type="checkbox"/> I am not <input type="checkbox"/> I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and <i>(check one)</i> <input type="checkbox"/> I am not <input type="checkbox"/> I am required to register as a sex offender under Penal Code section 290.</p> | |
| Date: | |
| _____ | _____ |
| (TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED) | (SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED) |

(If petitioner is represented by an attorney, the attorney's signature follows):

| | |
|----------------------|-------------------------|
| Date: | |
| _____ | _____ |
| (TYPE OR PRINT NAME) | (SIGNATURE OF ATTORNEY) |

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

| | |
|----------------------|---------------------------|
| Date: | |
| _____ | _____ |
| (TYPE OR PRINT NAME) | (SIGNATURE OF PETITIONER) |

| | |
|----------------------|---------------------------|
| Date: | |
| _____ | _____ |
| (TYPE OR PRINT NAME) | (SIGNATURE OF PETITIONER) |

ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS

SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

| | | |
|--|--|--------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: TELEPHONE NO.: E-MAIL ADDRESS: ATTORNEY FOR <i>(name)</i> : | STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.: | |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF | | |
| STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME: | | |
| PETITION OF <i>(Name of each petitioner)</i> : <div style="text-align: right;">FOR CHANGE OF NAME</div> | | |
| ORDER TO SHOW CAUSE FOR CHANGE OF NAME TO CONFORM TO GENDER IDENTITY | | CASE NUMBER: |

TO ALL INTERESTED PERSONS:

1. Petitioner *(name)*: _____ filed a petition with this court
for a decree changing name as follows:

| | <u>Present name</u> | to | <u>Proposed name</u> |
|----|---------------------|----|----------------------|
| a. | | | |
| b. | | | |
| c. | | | |
| d. | | | |

2. THE COURT ORDERS that any person objecting to the name changes described above must file a written objection that includes the reasons for the objection within six weeks of the date this order is issued. If no written objection is timely filed, the court will grant the petition without a hearing.

3. A hearing date may be set only if an objection is timely filed and shows good cause for opposing the name change. Objections based solely on concerns that the proposed change is not the person's actual gender identity or gender assigned at birth shall not constitute good cause. (See Code Civ. Proc., § 1277.5(c).)

NOTE: When a petition has been filed to change the name of a minor to conform to gender identity and the petition does not include the signatures of both living parents, the petition and this order to show cause shall be served on the parent who did not sign the petition, under section 413.10, 414.10, or 415.40, within 30 days from the date on which the order is made by the court.

Date: _____

JUDGE OF THE SUPERIOR COURT

| | |
|--|---------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): | FOR COURT USE ONLY |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME: | |
| PETITION OF (name of petitioner): <p style="text-align: center;">FOR CHANGE OF NAME AND GENDER</p> | |
| DECREE CHANGING NAME AND ORDER RECOGNIZING CHANGE OF GENDER AND FOR ISSUANCE OF NEW BIRTH CERTIFICATE | CASE NUMBER: |

1. The petition was duly considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
 - b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. Each person whose name is to be changed identified in item 3 below
- is not is required to register as a sex offender under section 290 of the Penal Code.
- This determination was made by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- c. No objections to the proposed change of name were made.
 - d. Objections to the proposed change of name were made by (name): _____
 - e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
 - f. Other findings (if any): _____

THE COURT ORDERS

3. The name of (present name): _____
 is changed to (new name): _____

THE COURT FURTHER ORDERS

4. The gender of (new name): _____
 is changed to:
- a. female.
 - b. male.
 - c. nonbinary.

THE COURT FURTHER ORDERS

- 5. A new birth certificate shall be issued reflecting the changes in name and gender.
- 6. If petitioner was born in California, a certified copy of this order shall be filed by petitioner within 30 days with the State Registrar. When the State Registrar receives a certified copy of this order and payment of the applicable fees, the State Registrar shall establish for the petitioner a new birth certificate reflecting the new name and the gender of the petitioner as it has been altered.

Date: _____

_____ JUDGE OF THE SUPERIOR COURT
 SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SACRAMENTO**

720 NINTH STREET – ROOM 102

SACRAMENTO, CA 95814-1380

(916) 874-5522 – WWW.SACCOURT.CA.GOV

CONFIDENTIAL

Name Change Criminal History Addendum
(Addendum to Request for Name and/or Gender Change)

This form will be kept confidential by the Clerk of the Court.

Case Number: _____

Full Name: _____

Also Known As: _____

Social Security Number: _____

Driver's License or ID Number: _____

Date of Birth: _____ Age: _____

Sex: (as stated on Original Birth Certificate) Male: _____ or Female: _____

Current Residence Address: (Street, City, County, and Zip Code):
