



# SUPERIOR COURT OF CALIFORNIA, COUNTY OF SACRAMENTO

EXECUTIVE OFFICE  
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## PUBLIC NOTICE

### CHANGES TO POLICY REGARDING AVAILABILITY AND UNAVAILABILITY OF OFFICIAL COURT REPORTERS

Effective March 28, 2022, the Sacramento Superior Court's policy regarding the availability and unavailability of official court reporters is as follows:

Official court reporters are available in felony criminal cases and juvenile matters during regular court hours. **Official court reporters are not available in civil matters in Departments 1, 3, 5, 10, 17, 23, 24, 25, 26, 28, 30, 31, 35, 37, 39, 41, and 47.**

The Sacramento Superior Court provides electronic recording services in infraction and most misdemeanor proceedings. The court may electronically record limited civil proceedings, including unlawful detainers, collections, and small claims, *if* recording equipment is available.

**A party who has been granted a waiver of court fees and costs may request the services of an official court reporter for a proceeding for which a reporter is not available and for which electronic recording is not provided (see above).** Such a request should be made using the *Request for Court Reporter by a Party with a Fee Waiver* form (CV/E-211), available on the court's website, and must be filed with the clerk at least 10 days before the proceeding, or at the time the proceeding is scheduled, if less than 10 days away. Failure to comply with this request procedure may result in a waiver, or the court being unable to provide a court reporter or a continuance of the hearing. **Party(ies) to the case who do not qualify for a waiver of court fees and costs will be responsible for a pro rata share of the fees.**

Note: The court is not obligated to provide court reporter transcripts free of charge to a party who has been granted a waiver of court fees and costs. (See *Jameson v. Desta* (2018) 5 Cal.5<sup>th</sup> 594, 623-625.) Assistance may be available through the Transcript Reimbursement Fund. Further information is available on the California Court Reporters Board's website at <https://www.courtreportersboard.ca.gov/consumers/index.shtml>.

Additional information regarding the availability of official court reporters can be found in the court's Policy Regarding Availability and Unavailability of Official Court Reporters are available at the Sacramento Superior court website at <https://www.saccourt.ca.gov/court-reporters/docs/crtrp-4a.pdf>.

Requirements for requesting a court reporter are listed in the Policy for Official Reporter Pro Tem available on the Sacramento Superior Court's website at <https://www.saccourt.ca.gov/court-reporters/docs/crtrp-6a.pdf>.

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