



SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SACRAMENTO

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**APPLICATION FOR  
COURT-APPOINTED JUVENILE JUSTICE EXPERT PANEL**

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The Superior Court of California, County of Sacramento has established a panel of psychiatric and psychological experts to evaluate/assess minors in juvenile justice proceedings and if subpoenaed to do so, to testify during trials.

**Minimum Standards for Court-Appointed Juvenile Justice Expert:** California Rules of Court, rule 5.645(d)(1)(B), sets forth the minimum qualifications an applicant must have to be appointed as an expert. The expert must be either:

- (a.) A licensed psychiatrist who has successfully completed four (4) years of medical school and either four (4) years of general psychiatry residency, including one (1) year of internship and two (2) years of child and adolescent fellowship training, or three (3) years of general psychiatry residency, including one (1) year of internship and one (1) year of residency that focus on children and adolescents and one (1) year of child and adolescent fellowship training; or
- (b.) A clinical, counseling, or school psychologist who has received a doctoral degree in psychology from an educational institution accredited by an organization recognized by the Council for Higher Education Accreditation and who is licensed as a psychologist.

In addition to either of these qualifications, pursuant to California Rules of Court, rule 5.645(d)(1)(C)(i)-(vi), the expert whether a licensed psychiatrist or psychologist must:

- i. Possess demonstrable professional experience addressing child and adolescent developmental issues, including the emotional, behavioral, and cognitive impairments of children and adolescents;
- ii. Have expertise in the cultural and social characteristics of children and adolescents;
- iii. Possess a curriculum vitae reflecting training and experience in the forensic evaluation of children;
- iv. Be familiar with juvenile competency standards and accepted criteria used in evaluating juvenile competence;
- v. Possess a comprehensive understanding of effective interventions as well as treatment, training, and programs for the attainment of competency available to children and adolescents; and
- vi. Be proficient in the language preferred by the child, or if that is not feasible, employ the services of a certified interpreter and use assessment tools that are linguistically and culturally appropriate for the child.

**Fee for Service:** The current rate for juvenile delinquency cases is \$125 per hour, with a cap of \$1000 per report.

**Application Instructions:** Complete, sign, date, and return the application with the required documentation (as outlined on page 4 of the application) to:

Juvenile Court Administration  
Juvenile Justice Courthouse  
9605 Kiefer Boulevard  
Sacramento, CA 95827

Contact for additional information:  
Shelby Wineinger, Director of Operations  
(916) 875-5027 or  
Wineins@saccourt.ca.gov

**Application Deadline:** This is a continuous posting and applications will be accepted until further notice.



Applicant's Name: \_\_\_\_\_

**5. Evaluation reports and experience regarding courtroom professional testimonials:**

- a. Have you written psychological/psychiatric evaluations for court or counsel?  Yes  No
- b. Are you willing and able to submit written psychiatric/psychological reports to the Court under the time constraints determined by the Court?  Yes  No
- c. Have you testified as an expert witness:  Yes  No

**6. Location of Evaluations:**

- a. Are you willing to conduct evaluations of minors in-custody?  Yes  No
- b. Are you willing to conduct evaluations of minors in your office?  Yes  No

**7. Have you ever been convicted by any court of an offense?**  Yes  No

Offense*	Date	Where	Case Disposition

\*Do not include minor traffic violations, any offense committed prior to your 18<sup>th</sup> birthday which was adjudicated in a juvenile court or under a youth offender law, or any offense sealed or set aside under Penal Code §1203.4 et seq.

**8. References:** Please provide three (3) references that have direct experience with your work as it relates to this appointment (i.e., an attorney or judge for whom you have prepared an evaluation report for or testified before, etc.).

**Reference 1:**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

**Reference 2:**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

**Reference 3:**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

I certify that all statements made on this application for initial appointment are true and complete to the best of my knowledge. I understand that any false, incomplete or incorrect statement may result in my disqualification from the selection process for the Court-Appointed Juvenile Justice Expert Panel (the Panel), from the Panel itself or both.

I authorize the Superior Court of California, Sacramento County (the Court), to investigate my references, work record, education, and any other matters relating to my suitability for appointment to the Panel. I authorize my former and current employers and educational institutions I have attended to release to the Court any information they may have concerning my employment or education. I further authorize the Court to secure additional information concerning my suitability for appointment from any other source as necessary. I release all sources of information from liability for providing this information.

I agree to promptly advise the Court in writing of any civil, criminal, or malpractice proceedings alleged against me as well as any disciplinary or suspension proceedings affecting my license.

I understand that if I am appointed as a Court-Appointed Expert Panelist, I will be required to abide by all rules, regulations, and policies of the Court and the Local Rules of Court with respect to the Court-Appointed Juvenile Justice Expert Panel. I further recognize that the Court may revise these rules, regulations, and policies from time-to-time. I further agree to, (1) submit evaluations on time and in the format required by the Court, (2) testify in court regarding my report, as needed, (3) preserve my interview notes and promptly provide said notes to minor's counsel and the prosecuting attorney upon request, and (4) attend regular training to keep current on juvenile law as it pertains to completion of expert evaluations and reports. I agree to participate in peer review of my and others' evaluations, serve on an advisory committee if asked to do so, and will attend the Court/Expert Panel meetings as scheduled.

I declare under penalty of perjury under the laws of the State of California that all information I have provided is true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

## APPLICATION FOR COURT-APPOINTED JUVENILE JUSTICE EXPERT PANEL REQUIRED DOCUMENTATION:

Applicants must submit the following documentation with their application. Failing to do so will cause your application to be disqualified.

- A. Applicant's curriculum vitae (reflecting training and experience in the forensic evaluation of children).
- B. Submit an original letter from your licensing board indicating:
  - License status is in good standing, and;
  - Whether or not there are any disciplinary actions pending against you.

(Note: Psychologists should request a "Certification of Licensure" letter from the California Board of Psychology. You will be required to pay a \$5.00 fee for processing. A printout from the website will not be accepted.)

- C. Proof of applicant's malpractice insurance.
- D. Copy of your valid driver's license.
- E. Cover Letter Summarizing Expertise: California Rules of Court, rule 5.645(d)(1)(C)(i)-(vi), sets forth the minimum qualifications of an expert. The expert, whether a licensed psychiatrist or psychologist, must:
  - i. Possess demonstrable professional experience addressing child and adolescent developmental issues, including the emotional, behavioral, and cognitive impairments of children and adolescents;
  - ii. Have expertise in the cultural and social characteristics of children and adolescents;
  - iii. Possess a curriculum vitae reflecting training and experience in the forensic evaluation of children (provide in Section A above);
  - iv. Be familiar with juvenile competency standards and accepted criteria used in evaluating juvenile competence;
  - v. Possess a comprehensive understanding of effective interventions as well as treatment, training, and programs for the attainment of competency available to children and adolescents; and
  - vi. Be proficient in the language preferred by the child, or if that is not feasible, employ the services of a certified interpreter and use assessment tools that are linguistically and culturally appropriate for the child.

In a cover letter, please summarize your experience that demonstrates you meet the above requirements (i through vi).

- F. Provide one (1) sample evaluation report for each type of evaluation to which you are requesting to be appointed: competency, general dispositions, and disposition of sex offenses. Please redact confidential information from the report(s).

**Note:** Under certain conditions an applicant may be conditionally-appointed to the Expert Panel to gain experience in performing juvenile evaluations. If conditionally appointed, the applicant's evaluations and reports must be overseen by an existing Expert Panelist. The applicant would be required to submit three (3) evaluation reports with confidential information redacted for review to determine if the conditional nature of the appointment would be lifted.